

Hermon Hodge Ltd - Employment Application Form

Application for employment as:

Full Name:

Full Address and Post Code:

Email Address:

Home Telephone:

Mobile:

Education and Training

Details of secondary School(s) attended:

Details and results of examinations passed:

Further education (e.g. technical college, evening classes):

Any craft or other training:

Employment History (Minimum 5 years history required)

Present / Previous employer:

Address:

Job title / Duties:

Rate of pay:

Date employed from:

To:

Reason for leaving:

No approach will be made to your present employer before an offer of employment is made to you.

Please tell us about other jobs you have done and about the skills you used and/or learned in those jobs on a separate sheet. Please ensure that we have at least 5 years history.

Job / Duties / Skills History

Please tell us why you applied for this job and why you think you are the best person for the job.

Empty response area for job application reasons.

Have you ever been convicted of a Criminal Offence? Yes / No.

Please give brief details including dates.

Empty response area for criminal convictions.

Do you consider yourself to have a disability? Yes / No

If yes, how would you describe your condition?

Empty response area for describing a disability.

If the answer the above is Yes, please tell us if there are any adjustments we can make to assist you in your application or with our recruitment process

Empty response area for requesting adjustments.

Please disclose any reason why, if appointed, you may have difficulty with punctuality, attendance or carrying out the required duties of the role.

Empty response area for disclosing reasons for difficulty.

Driving Licence qualified classes:

Empty response area for driving licence classes.

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature Date

Previous Employment History

Previous employer:

Address:

Job title / Duties:

Date employed from:

To:

Reason for Leaving:

Previous employer:

Address:

Job title / Duties:

Date employed from:

To:

Reason for Leaving:

Previous employer:

Address:

Job title / Duties:

Date employed from:

To:

Reason for Leaving:

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature Date